

Neath Port Talbot County Borough Council

POLICY AND RESOURCES CABINET BOARD

19th May 2016

Report of the Head of Financial Services – David Rees

Matter for decision

Wards Affected:

All

Financial Services Business Plan

Purpose of report

1. To seek endorsement from the Policy and Resources Cabinet Board of the Financial Services Business Plan for 2016/17.

Background

2. One of the requirements within the Council's Performance Management Framework is the production of business plans by heads of service. The timetable for finalising business plans covering the financial year 2016/17 is 31st May 2016.
3. The Business Plan has been constructed on the basis of reduced budget allocations to be made available to the division for 2016/17 as agreed by Council as part of its budget setting process. It covers the functions of:

Accountancy – Revenue and Capital

Internal Audit

Payroll

Payments

Cashiering

Financial Ledger

Council Tax

Business Rates

Benefits

Financial Assessments
Income
Court Deputy Service
Treasury Management
Insurance

Financial Impact

4. The budget for the Financial Services Division for 2016/17 totals £3.580m.

Equality impact assessment

5. There was no requirement for an equality impact assessment on this issue.

Workforce impacts

6. Workforce issues are dealt with in the plan itself.

Legal impacts

7. There are no legal impacts arising from this report.

Risk management

8. Risk management issues are dealt with in the plan itself.

Consultation

9. There is no requirement under the Constitution for external consultation on this item

Recommendations

10. That the Cabinet Board endorses the Financial Services Business Plan for the financial year 2016/17.

Reasons for proposed decisions

11. To allow the division to operate in line with the business plan for the 2016/17 financial year.

Implementation of decision

12. The decision is proposed for implementation after the three day call in period.

Appendices

13. Financial Services Division Business Plan 2016/17

List of background papers

14. Business Plan 2015/16
Budget Working Papers 2016/17

Officer contact

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